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**MIFFLIN COMMUNITY LIBRARY  
BOARD OF DIRECTORS' MEETING  
December 7, 2022**

Karen Cook called the meeting to order at 7:04PM.

Voting Trustees present: Karen Cook, Alex McCarty, Veronica Martin, Colleen Stamm  
Staff Present: Natasha Donaldson  
Guests: Rosanna Lindquist, Jenny Rodriguez Priest

Alex McCarty made a MOTION to approve the consent agenda items; Veronica Martin seconded the motion. The motion carried to unanimously approve the following items:

- Approval of minutes of October 26, 2022 meeting
- Friends of MCL report
- MCL Director's report

The BCPL System Report was removed from the Consent Agenda, as no board representative was able to attend quarterly meeting due to an emergency.

**Treasurer's Report:**

- Colleen Stamm reviewed November 2022 financial reports. She confirmed the library remains in a good cash position. There is less of a surplus vs 2021. The library is moving to QuickBooks online in 2023. Discussion took place on municipal funding received in 2022.

**New Business:**

- None.

**Ongoing Business:**

- Natasha provided updates on contract renewals/reviews. She is waiting to finalize the phone contract, as the elevator must be on a separate line. The elevator service contract will be

- switching to Reading Service Co in 2023. The prior 5-year contract with Otis will be terminated at renewal, which is approximately January 6, 2023.
- 2023 board meeting schedule/location has been finalized based on surveys taken of current and potential board members. 4 meetings will be in person at the library (February, May, September and December). The remainder of the meetings will be via Zoom.
  - Discussion took place around potential board members. Rosanna and Jenny both confirmed their interest in joining the board in 2023.

- Karen Cook made a MOTION to approve Rosanna Lindquist and Jenny Rodriguez Priest joining the board in 2023. Veronica Martin seconded. The motion carried unanimously.
- Updated Bylaws and Board Member Agreement were discussed. Additional updates have been made to the Board Member Agreement.

- Colleen Stamm made a MOTION to approve updated bylaws. Veronica Martin seconded. The motion carried unanimously. Board members will be provided with an updated copy of the Board Member Agreement via email for further review and a vote on agreement will take place via email.
- Governance Committee Update: Karen Cook
    - o Any board members who have not yet turned in their Library Director's Annual Evaluation were encouraged to do so. The committee would like to move forward with compiling the results and presenting to Natasha.
    - o Karen Cook will be leaving the board in 2023. A new slate of officers was presented for 2023. A vote on this will take place in January.
  - Development Committee Update: Alex McCarty
    - o In process of working to obtain a contract with Mohnton Borough to host a monthly Friday night BINGO in Mohnton Park.
    - o Discussion took place around "Swag" sale committee is working to finalize. Alex provided samples of purchase options and designs currently available for orders. Sale of stickers and ornaments will begin in library. Committee is working on finalizing details regarding custom orders and shipping. Sales of those will likely start in 2023. It was requested that one of the printing options be the library logo. Board members agreed no vote was needed on fundraiser, as no money has to be provided up front.
    - o Facebook Giving Tuesday fundraiser was reviewed. Committee requested update on amount once funds received from Facebook.
    - o Working to finalize tent contract for BINGO at Mifflin Community Days in 2023.

Veronica Martin made a MOTION to adjourn the meeting at 8:05PM. Alex McCarty seconded this motion. Motion carried unanimously.

The next meeting will be held virtually on January 25, 2023 at 7:00PM.

Respectfully submitted,

Veronica Martin  
Secretary