

SINKING SPRING PUBLIC LIBRARY MINUTES

December 11, 2023

A regularly scheduled meeting of the Board of Trustees of the Sinking Spring Public Library (SSPL) was held on December 11, 2023. Meeting was called to order at 7:01pm

Board Members Present: Tracy Peterson, Lawrence Ross, Carmella O'Toole, Allison Brophy, Ben Robitzer, Jenny Allbee

Library Staff Present: Wenonah Riegel, Randi Zaborowski

Public: None

SSPL Friends: Andrea DiStefano, Dale Whitehead, Bev Whitehead, Lynn High

FRIENDS OF SSPL REPORT

Friends will start meeting quarterly. Next meeting will be February 14, 2024

REVIEW OF MINUTES

Mrs. Riegel asked that Mr. Robitzer include in the November minutes that the Friends decided that at the beginning of January 2024 they will give the library a check for \$1,600 to be used towards the summer reading program.

Mr. Robitzer made the addition to the November minutes at the conclusion of the December meeting.

REVIEW OF TREASURERS REPORT

Reviewed treasurers report

PROGRESS AND SERVICE REPORT OF THE DIRECTOR

Programs:

- The Library had a very successful Holiday Open House!
- There were 291 people who visited that day
- The patrons had fun playing games and participating in the activities
- Many of the patrons I spoke with were excited to learn about the library's services especially the Museum/Organizational Pass Program and the activities for adults and children
- The robotics display was popular and garnered a lot of interest
- Many patrons expressed surprise and delight regarding the changes in the library
- There were also many new families in attendance

Displays:

- We are displaying holiday/winter mysteries and knitting books
- We currently have a puzzle out for anyone to work on- the patrons are having fun with this!

Upcoming Programs:

- We are actively planning our Adult Holiday Mixer Program. This program will be held on Saturday, December 30th from 10 am – 2 pm.
- Currently, we are working on door prizes. Crave Café donated a gift certificate.
- I plan to go out this week and ask for more donations
- On Thursday, January 25, 2024 the library will be hosting a Veterans and Others pop-up book club featuring the first book in the Jack Reacher series entitled “Killing Floor”

Reports:

- The main part of the BCPL Uniform Requirements and Regulations (URRS) report was submitted on 12/8/23. The due date for this report is 12/31/23.
- We will be completing the last two items needed for the report due 1/31/23 within the next two weeks.

Spark:

- In January the staff will have several training days
- The front desk staff training days will be remote
- Some of the administration training days will be in person
- The migration will occur in February

Staff:

- Kelly McFeaters will be starting on December 18th
- The staff is deciding on a date for the Staff Recognition Dinner

Library Store

- The Library store is open!
- We have been advertising the store on Facebook, Instagram, and in person
- We had a customer visit today who learned about the store through FB
- Currently we only have one bag of Book Lovers blend left!
- We are getting wonderful compliments about the coffee and the library store in general

OLD AND UNFINISHED BUSINESS

Ms. Peterson bought gift cards for the staff and will drop them off at the library soon.

Mrs. Riegel is looking at using a program through AARP to find staffing for the library. The library doesn't pay the employee, AARP handles that.

Ms. Peterson brought up reaching out through the Gifted Program at Wilson to help with staffing. Mrs. Riegel and Ms. Zaborowski voiced their concerns about having high school students working at the library. Ms. Allbee mentioned using the internship program through Wilson to get more staffing, Mrs. Riegel could reach out to the guidance counselors for more info.

Ms. DiStefano said the Friends will give the library a check for the Robotics table this week just waiting to hear the costs.

NEW BUSINESS

None

LIBRARY SYSTEMS MEETING REPORT

2024 meeting dates are:

February 21

May 15

August 21

November 20

Meeting adjourned at 8:32pm

NEXT MEETING OF SSPL: January 15, 2024

NEXT SYSTEMS MEETING: February 21, 2024