

Robesonia Community Public Library

Board of Trustees Meeting Agenda

February 13, 2020

7:00pm

Call to Order:

Meeting was called to order by President, Laura Yazemboski at 7:00pm. Present were Beth Baxter, Abby Brunner, Tracy Cadwallader, Mindy Cohen, and Carlos Jenkins.

Absent: Erica Ziegler, Carol Werkheiser

Approval of Minutes: A motion to accept January 9th 2020 minutes was made by Tracy Cadwallader and seconded by Carlos Jenkins. The Board cast a voice vote of approval.

Treasurer's report:

Tracy Cadwallader, treasurer, went over yearly budget from 2019 year end with a deficit of -\$3,736.75 that will be covered by savings this year. The month of January 2020 has a net \$12, 578.56 mainly due to reduction in payroll due to the lack of youth services coordinator. There was \$23,547.57 in donations so far in 2020 that was presented in an itemized list. A backup check writer was established as Carlos Jenkins. A motion to accept the Treasurer's report was made by Beth Baxter and seconded by Tracy Cadwallader. The Board cast a voice vote of approval.

Correspondence: none

Librarians report:

Abby Brunner, library director, reports January circulation as down from December to 2,393 items. Computer usage was also down to 179 sessions. 3 programs with 63 in attendance were held in January which is down as there was no youth services coordinator.

The Directors meeting was held on January 28th. The BCPL awards ceremony was held on January 29th, Library Aide Eileen Lamm was nominated for Outstanding Library Staff Member Award.

The Directors forum is February 21st. Directors meeting and POWER Library training on February 25th. District Agreement meeting on February 27th.

Library redecoration is ongoing with completion of the LEGO wall and continued work on wall space above the computers.

There are still two spaces on the Board that need to be filled.

There is a new youth services coordinator, Leah Ruth. She is training and will begin youth programs in March.

Abby will continue to research mobile hotspots by surveying patrons for interest.

Stephanie Williams, District Consultant, will be at our May 14th meeting.

Tax information and handouts are available.

2020 Census information Icons are now on patron computers. A Census story time will be in the future.

Motion to accept Librarian's report was made by Mindy Cohen and seconded by Tracy Cadwallader. The Board cast a voice vote of approval.

Committee reports:

Finance: none

Personnel: none

Public Relations/Programs: none

Volunteer/Friends of the Library: next meeting February 25th 7pm at the borough hall

Borough Council Report: none

Systems Report: none, next meeting is February 19th, Mindy and Laura will attend.

Old Business:

Bingo update: Tracy presented list of prizes still needed. Mindy will finalize flyers to be distributed. Event is on March 28th at 10am. Food donations were discussed from Redner's and Dunkin' Donuts. Volunteer sign-up sheet was passed around and will be posted in the library. Tickets are available at the library as well as through board members.

New Business:

Trustee training dates were reviewed. Fundraising opportunities were discussed including selling Phillies tickets, Texas Roadhouse giftcards, adding a botanicals sale and a Tosco's fundraiser. A motion was made by Tracy to table the fundraising ideas until April due to planning Bingo. It was seconded by Beth and the Board cast a voice vote of approval.

A motion for adjournment was made at 8:34pm by Mindy Cohen, Tracy Cadwallader seconded. The Board cast of voice vote of approval.

Respectfully submitted,

Beth Baxter

Secretary

Future Meetings:

March 12, 2020

April 9, 2020

May 14, 2020

June 11, 2020