

Robesonia Community Public Library
Board of Trustees Meeting Agenda
January 10, 2018
7:05 pm

Call to Order:

Meeting was called to order by President, Lori Brown, at 7:05 pm. A welcome was extended to potential new member, Carlos Jenkins.

Present were Abby Brunner, Larry Bashore, Tracy Cadwallader, Carlos Jenkins, Kevin Kurtz, Jaynee Miller, Patsy Sabold, Laura Yazemboski and Abby Wertz.

Absent: none

Approval of Minutes: A motion to accept November 8 and 28, 2018, minutes was made by Kevin Kurtz and seconded by Tracy Cadwallader. The Board cast a voice vote of approval.

Treasurer's report:

Kevin Kurtz, treasurer, discussed the January through December 2018 budget versus actual income of \$101,127.98. The total expenses were \$111,711.23 with an operating loss of \$8,583.25.

The library has a cushion of \$61,000.00. Kevin recommended that money not be used for general expenses. Due to the reduction of financial support from Berks County and the Commonwealth for the libraries, possible fund raisers were discussed. Suggestions concerning wording of the fund raiser letter to encourage monetary support from patrons were given to the Board.

Kevin Kurtz reminded the board that a CD will mature in September-October, 2019, and a decision will need to be made for the use of the CD monies.

A motion to accept the treasurers report was made by Abby Wertz and seconded by Jaynee Miller. The Board cast a voice voice of approval.

Correspondence Report: none

Librarian's Report:

Abby Brunner, library director, extended an invitation from B.C.L.A. for new board members to attend training on March 15, 2019, from 9:00am to 12:00.

Following topics were discussed:

There was a decrease in circulation in December. Computer usage was extended from 60 minutes to 90 minutes. This affected the number of sessions per month.

The Santa breakfast was a success with a maximum attendance.

Thirteen library programs were held in November and eleven programs in December. The library had 160 programs this year with an excellent attendance of 2,890.

Abby Brunner attended Berks Co. Library Association meetings on Nov. 13 and 27, 2018. Topics were training opportunities and the new intranet.

Discussion on the waver of standards application resulted in a motion by Abby Wertz and a second by Larry Bashore to accept the waver application. The Board cast a voice vote of approval.

Abby Brunner asked for approval to appropriate funds from the county/commonwealth for participation in B.C.P.L.'s Cooperative Purchasing program. A motion was made by Kevin Kurtz and seconded by Laura Yazemboski to accept the request. The Board cast a voice vote of approval.

Abby Brunner requested that Apple Press print the fund raising letter. A motion was made by Kevin Kurtz and seconded by Laura Yazemboski. The Board cast a voice vote of approval.

Abby Brunner requested an increase to the cost of a black and white copy from ten cents to twenty-five cents per copy. Kevin Kurtz made a motion to accept the increase and Abby Wertz seconded. The Board cast a voice vote of approval.

Committee Reports:

Finance: none

Personnel: none

PublicRelations/Programs: none

Volunteer/Friends of the Library: next meeting Feb. 26, 2019

Borough Council Report: none

System Report: Feb. 2019 will be the awards banquet.

Old Business:

Bingo Fund raiser:

Tracy Cadwallader gave a detailed report on the gifts and donations received thus far. She reported on the use of St. Paul's UCC church hall. Tickets were distributed to Board for sale. Abby Brunner will make signs for the activity. A sign-up sheet was distributed for Board members to participate in the event.

New Business:

An invitation to join the Board was extended to Carlos Jenkins.

President, Lori Brown called for a motion to adjourn at 9:00pm. Abby Wertz made the motion and it was seconded by Tracy Cadwallader. The Board was a voice vote of approval.

Respectfully submitted,
Patsy Sabold
Secretary

Future Meeting Dates:

February 14, 2019

March 14, 2019

April 11, 2019

May 9, 2019

June 13, 2019