

Robesonia Community Public Library
Board of Trustees Meeting Agenda
Jan. 9, 2020
7:00 pm

Call to Order:

Meeting was called to order by President, Laura Yazemboski at 7:00 pm.

Present were Beth Baxter, Abby Brunner, Tracy Cadwallader, Mindy Cohen, Carlos Jenkins, Jaynee Miller, Patsy Sabold, and Carol Werkheiser.

Absent: Erica Zeigler

Approval of Minutes: A motion to accept November 14, 2019 minutes was made by Tracy Cadwallader and seconded by Carlos Jenkins.

The Board cast a voice vote of approval.

Treasurer's report:

Tracy Cadwallader, treasurer, discussed the cash flow. It was minus \$4,245.00 because monies for year end bonuses was not transferred. February's account will reflect the correct total and show the interest on CD's.

Tracy will continue to conference with past treasurer, Kevin Kurtz, and act as an auditor of Brenda Fulop, the library book keeper.

A motion to accept the treasurer's report was made by Mindy Cohen, and seconded by Jaynee Miller.

The Board cast a voice voice of approval.

Correspondence Report: The Janssen foundation send a check for a \$5,000 grant to the library.

Librarian's Report:

Abby Brunner, library director, stated the year end circulation had a decrease of 1,739 items from 2018.

Year end computer usage was down 30 sessions from 2018.

The new 90 minute timed usage accounts for fewer users.

The Directors's meeting will be held on Jan. 28, 2019.
The President and the Treasurer of the library and all of the Board members are covered under Longley Insurance and do not need to be bonded.

There will be an interview with a prospective children's librarian on Jan.14, 2020.

Abby asked to budget \$12,500 for the Cooperative Purchase Agreement from the state and dicusssion followed. The Board agreed to the discount savings program for book purchases. Abby will pursue information on theT-mobile wi-fi hot spot, wireless device. It will cost \$29.40 per month per device.

Questions from the Board were as follows:

Will there be a charge per patron, how much?

Can there be a test program?

Must we prepare a marketing program?

Are there any grants for this?

Abby will request financial aid from the Friends of the Library for a new projection screen in February.

Motion to accept the Librarian's report was made by Mindy Cohen and seconded by Beth Baxter.

The Board cast a voice vote of approval.

Committee Reports:

Finance: none

Personnel: none

PublicRelations/Programs: none

Volunteer/Friends of the Library: next meeting Feb. 2020

Borough Council Report: none

System Report: Laura Yazemboski dicussed the process involved in running their meetings .

Old Business:

Bingo Fund raiser update:

Tracy Cadwallader presented progress made in getting prizes.

New Business:

Beth Baxter volunteered to be the new secretary for the Board and Mindy Cohen volunteered to fill the Vice Presidency. A

motion was made by Tracy Cadwallader and seconded by Carlos Jenkins to appoint them as the new Board officers. The Board cast a voice vote of approval.

The Volunteer luncheon will be April 25, 2020.

President, Laura Yazemboski, called for a motion to adjourn at 8:35 pm. Tracy Cadwallader made the motion, it was seconded by Jaynee Miller. The Board cast a voice vote of approval.

Respectfully submitted,
and with deep appreciation for the opportunity to serve on the
Library Board,
Patsy Sabold
Secretary

Future meetings:
February 13, 2020
March 12, 2020
April 9, 2020
May 14, 2020
June 11, 2020