

Robesonia Community Public Library

Board of Trustees Meeting Agenda

July 9, 2020

Call to Order:

Meeting was called to order by President, Laura Yazemobski at 7pm via Zoom due to the pandemic of COVID-19. Present were Beth Baxter, Wendy Beard, Abby Brunner, Alyssa Bushkie, Mindy Cohen, Dr. Kennon Rice, and Carol Werkheiser.

Absent: Donna Shifflet, Ericka Ziegler

Approval of Minutes: A motion to accept June 11, 2020 minutes was made by Mindy Cohen and seconded by Carol Werkheiser. The Board cast a voice vote of approval.

Treasurer's Report

Income has increased as expenses are down. County offered reimbursement program for personal protective equipment purchases at \$765.28. A motion to accept the report was made by Beth Baxter and seconded by Mindy Cohen. The Board cast a voice vote of approval.

Correspondence: none

Librarian's Report:

Abby Brunner, library director, reports eBook circulation down a bit in June to 189. There were 5 virtual children/youth programs in June.

Abby attended Virtual Directors Forum on June 3, 10, and 24, the Virtual Youth Services Chat on June 3 and 10 (as Leah was furloughed), the Web Junction Webinar: Getting Started with Virtual Story Time on June 16, and Virtual meeting with Reading District and BCPL Systems Libraries on June 19.

Library redecoration on hold till library reopens.

T-mobile Wifi hotspots on hold till library reopens.

No reply from Womelsdorf librarian regarding a Conrad Weiser Cares event to benefit the library. Abby emailed on May 15 with no response.

Lori's Candy Station, owner former board president, will be donating tips to the library and her fundraiser will be posted on library website.

Virtual Summer Quest (reading) will run June 8 through August 15 and has 21 participants. Youth services coordinator, Leah, has been promoting and adding new content.

Leah has also assembled and distributed craft bags for families as provided by the BCPL Friends. She will also distribute teen "book drop" kits once they arrive, also from BCPL friends. There will also be a virtual book discussion for teens and virtual teen time for ages 11-17 on Tuesdays at 2pm.

Abby completed the survey for Berks County Community Needs Assessment to determine if library would qualify for CARES Act funding.

Banking changes to update signers for library accounts are underway.

Curbside pickup is going smoothly. Cleaning items takes up to 30 minutes and quarantining books is challenging. When patrons return to the library space for quarantining books will need to be renegotiated. Abby will check with the borough about outdoor space as a possibility.

It was suggested that a closure plan be written in order to close the library quickly in case there is a staff infection of COVID-19 or a State mandated closure. More information will be at the System/District meeting on July 10.

A re-opening plan was submitted based on the June 5 *Framework for Reopening Public Libraries* sent by the Office of Commonwealth Libraries. Abby suggests beginning with allowing patrons to reserve 30 minute computer sessions on July 20th to allow the staff to practice cleaning protocols before allowing browsing. There will be an entrance in the front door only and the back door will be the exit only.

There is the remaining issue of space for quarantining books for 3 days.

Abby also updated the library's patron code of conduct to include wearing a mask and maintaining 6 feet of social distance while in the library.

A motion to allow patrons to reserve 30 minute computer sessions starting on July 20th was made by Mindy Cohen and seconded by Beth Baxter. The Board cast a voice vote of approval.

A discussion was had on step 3B of reopening allowing patrons into the library, as well as increasing hours and having a soft opening with ongoing curbside pickup. A motion was made by Mindy Cohen to open to the public at level 3B upon the library director's discretion. It was seconded by Carol Werkheiser. The Board cast a voice vote of approval.

The librarian sent a thank you letter for funds and an update to the municipalities.

A motion was made by Beth Baxter to accept the librarian's report. Mindy Cohen seconded and the Board cast a voice vote of approval.

Committee Reports:

Finance: none

Personnel: Parttime employee Elsa Wertz will not return

Public Relations/Programs: none

Volunteer/Friends of the library: none

Borough Council Report: none

System Report: Response to Sinking Spring's letter to trustees. There was discussion about the Board making a request for more transparency from the BCPL board regarding possible consolidation efforts on the 422 library corridor. Laura and Mindy will reach out to Womelsdorf and Wernersville Boards and directors to discuss this more.

Old Business: none

New Business:

A motion was made by Mindy Cohen to approve new members Wendy Beard, Alyssa Bushkie, Dr. Kennon Rice and Donna Shifflett. Beth Baxter seconded and the Board cast a voice vote of approval.

Meeting was adjourned at 8:04pm.

Respectfully submitted,

Beth Baxter

Secretary

Future Meetings:

August 13, 2020 at 7pm

(via Zoom)

September 10, 2020 at 7pm

October 8, 2020 at 7pm