

SINKING SPRING PUBLIC LIBRARY MINUTES

June 21, 2021

A regularly scheduled meeting of the Board of Trustees of the Sinking Spring Public Library (SSPL) was held on June 21, 2021. Meeting was called to order at 7:02pm

Board Members Present: Tracy Peterson, Jenny Allbee, Lisa Domeshek, Ben Robitzer, Amanda Corwin

Library Staff Present: Kim Cowell

Public: None

SSPL Friends: None

FRIENDS OF SSPL REPORT:

Friends have sponsored everything the library has asked for the summer.

Ms Peterson asked that Ms. Cowell send to Mr. Robitzer the totals for the book sale.

REVIEW OF MINUTES:

Approved minutes without any changes

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REVIEW OF TREASURERS REPORT:

Ms. Domeshek asked about cost of \$8,000 for health insurance from January to May?

Ms. Peterson asked Ms. Cowell to reach out to Deb to find out why it has gone up so much since last year.

PROGRESS AND SERVICE REPORT OF THE DIRECTOR:

Ms. Cowell sent out to the board members the job description for assistant director.

Ms. Cowell asked what logo to use for the tote bags? Ms. Domeshek made a motion seconded by Mr. Robitzer to allow Ms. Cowell to change the logo for the library.

Ms. Cowell is working on a dress code policy for library employees.

New hours start June 28. We will be open longer hours and have more time for passports.

Ms. Christine will start working more hours in the library as well.

\$1,200 from CARES ACT should be coming in July which was used to purchase shields for the front desk and Overdrive. There will not be any money coming in from CARES ACT for the hot spots since they hadn't been purchased yet.

OLD AND UNFINISHED BUSINESS:

Ms. Cowell mentioned she saw that Fraser is about half the price of Verizon for the phone system. Ms. Peterson wants to know if we are leasing the phones from Fraser or if we are purchasing them?

NEW BUSINESS:

Fine Free Pilot – nine libraries are now participating in it. Patrons can still be charged for lost or damaged items.

Mr. Robitzer recommended doing a forgiveness program where we don't get rid of fines but if a patron wants to come back to the library but can't due to fines we allow them to come back without having to worry about being charged for previous fines.

Ms. Peterson asked if once we are in the pilot is it possible we can get out of it if it doesn't work out for the library? Ms. Cowell will look in to it.

LIBRARY SYSTEMS MEETING REPORT:

BCPL is looking for ways to celebrate the 35th anniversary which is this year. If you have any ideas please contact Amy Resh.

Since circulation has been strong for 2021, 2023 will use 2021 data for the funding formula.

Mr. Robitzer will attend the August meeting which are still being held virtually through Microsoft Teams.

Meeting adjourned @ 7:52pm

NEXT MEETING OF SSPL: August 16, 2021 @ 7pm

NEXT SYSTEMS MEETING: August 18, 2021 @ 7pm