

Mifflin Community Library Sponsored Program Application

Presenter/Event Contact: _____

Presenter's Title: _____

Date/Day and Time of Program: _____

Recurring Program*: Y / N Library Sponsored*: Y / N

Library sponsored events should be open to the public, and not specifically promoting an individual business or organization.

New applications for recurring programs should be submitted annually to verify date, time, and event contacts.

Location of Program: Large Meeting Rm Children's Area Online Small Meeting Room

Program Title/Theme: _____

Targeted Audience Age: _____ Length of Presentation: _____

Equipment required and/or special needs (be specific):

Agreed fee: _____

Cancellation: In the event either the Mifflin Community Library or the Presenter cancels this presentation, notification will be given 14 days in advance of the event. If partial or full payment has been paid to Presenter, all monies will be returned to the Mifflin Community Library immediately should the Presenter cancel the event.

Signature of Presenter/Event Contact

Signature of Library Contact

Date

Date

Address

Address

Telephone

Telephone

E-mail

E-mail

Mifflin Community Library
6 Philadelphia Avenue
Shillington, PA 19607

**Special Library Sponsored Programs take precedence over any recurring library program. The recurring library program may be asked to relocate to a different meeting location with a 24-hour notice to the main contact.*

Approved by the Board of Trustees on May 27, 2020