

Robeson Community Public Library

Board of Trustees Meeting Agenda

November 12, 2020

Call to Order:

Meeting was called to order, via Zoom due to the pandemic, at 7:03pm by President Laura Yazemboski. Present were Beth Baxter, Wendy Beard, Alyssa Bushkie, Mindy Cohen, Susan Eshleman, Kennon Rice, Leah Ruth, Carol Werkheiser and Laura Yazemboski.

Absent: none.

Approval of Minutes: Mindy Cohen made a motion to approve last month's minutes and it was seconded by Carol Werkheiser. The Board cast a voice vote of approval.

Treasurer's Report:

In the absence of a Treasurer, Wendy Beard has been picking up and dropping off payroll. She will continue this. There was some discussion about credit card bills and the financial statements were reviewed. Kennon Rice made a motion to approve these reports and Alyssa Bushkie seconded. The Board cast a voice vote of approval.

Correspondence: none.

Librarian's Report:

Leah Ruth, Youth Services Coordinator presents report. Circulation is at 1914 items with library open 26 days. There was a low number of curbside pickups but the service continues to be offered. Leah had 9 virtual child and teen programs this month and donations continue to Furnace Creek retirement home. Leah attended the BCPL systems meeting, a Right to Know law webinar, and a webinar on race. She also attended virtual trainings including "Flip the Script: Think Like a Reader" and another about engaging teens on social media. Leah continues to offer craft bags, stem kits and fall packets are being put together presently. The teen book drop program will be offered through the fall and Leah is considering a book kit for preschoolers through the fall as well.

The library received \$466 through CARES Grant.

The Book-Go-Round has been struggling with leaks and needs a skirt to prevent further leakage. Kennon and Leah discussed ways to fix it including adding a tarp and possible caulking. Mindy agrees to stop to get a new tarp.

The library's modem was replaced as well as its IP address, expanding the bandwidth with intention of expanding access area. The library does not provide internet access 24 hours right now, only 30 minutes before opening and after closing. Susan Eshleman discussed the need for 24 hour internet access for patrons during the pandemic.

T-mobile hotspots were discussed and Mindy suggests specific fundraising for individual hotspots.

Reading *The Good, the Great and the Unfriendly: A Librarian's Guide to Working with Friends Groups* was discussed as well as increasing the library's social media presence.

Sarah has agreed to work 2 Saturdays a month during her transition to the director role.

Mindy made a motion to accept the librarian's report, Kennon seconded and the Board cast a voice vote of approval.

Committee Reports:

Finance: CARES Act funding came through at \$466.

Personnel: The search for a new library director was successful and Susan Eshleman was warmly welcomed to her first Board meeting! Kennon expressed concerns with Sarah ending her employment with the library, Leah states her shifts

are currently covered. Susan also states she intends to have a staff meeting to assess any needs for staff replacement in the future. The search continues for a bookkeeper and Brenda Fulop may have a friend who is available. Laura will contact her for that information.

Public Relations/programs: Fundraising was discussed. The idea of a raffle online with a silent auction or at the library in person was proposed. Kennon proposed a book sale, door prizes and free books. Mindy, Susan and Laura will form a committee around this. Selling restaurants cards with the help of the CWHS Honors Society was suggested. Laura would also like to have a wish tree in the library for patrons to make donations this holiday season.

Volunteer/ Friends of the Library: none.

Borough Council Report: Carol reports the Council is working on assigning a representative to the Board. Lauren attended North Heidelberg meeting and they agreed to donate to the library the amount of last year's donation.

System Report: Zoom meeting November 18th and Laura and Mindy attended a recent training.

Old Business: none.

New Business:

Susan will look into expanding Wifi services as well as mobile hotspots.

Laura and Brenda have set up a budget meeting on December 5th at 10am via zoom and Kennon, Susan, Wendy, and Alyssa agreed to attend.

Concerns/Questions:

Susan will be getting her fingerprints for her clearances.

Meeting was adjourned 8:15pm.

Respectfully submitted,

Beth Baxter

Secretary

Future Meetings:

December 10, 2020

January 14, 2020