

SINKING SPRING PUBLIC LIBRARY MINUTES
March 15, 2021

A regularly scheduled meeting of the Board of Trustees of the Sinking Spring Public Library (SSPL) was held on March 15, 2021. Meeting was called to order at 7:00pm

Board Members Present: Tracy Peterson, Jenny Allbee, Ben Robitzer, Allison Brophy, Donna Burchell

Library Staff Present: Kim Cowell, Christine Weida

Public: None

SSPL Friends: None

FRIENDS OF SSPL REPORT:

Friends are meeting through Zoom first Monday of every month.

REVIEW OF MINUTES:

Reviewed minutes without changes

REVIEW OF TREASURERS REPORT:

No treasurers report

PROGRESS AND SERVICE REPORT OF THE DIRECTOR

Ms. Cowell introduced herself to the board

Ms. Cowell is conducting interviews for a new passport agent position. Library is down to two potential candidates.

She has purchased 3 new books for the library. One that explains the Coronavirus and the other explains Kwanza and Passover.

OLD AND UNFINISHED BUSINESS:

Ms Weida wrote a conflict of interest policy for the library.

The library is waiting to see if they will get reimbursed through the CARES act for the shields around the front desk and to have hotspots installed.

Grant money from 2019 has been used to purchase lap tops to be used by the patrons.

NEW BUSINESS:

The borough Easter egg hunt is set for March 27 at 10am at the fire company. Ms. Peterson will send Ms. Cowell a link to advertise the egg hunt on the libraries Facebook page.

Ms. Peterson would like to see more outside activities done by the library this summer, as long as they are done following safety guidelines.

Ms Peterson would like to schedule a Zoom staff meeting for members of both the board and staff to attend. She would also like to schedule lunch for the staff. Ms. Peterson would like Ms. Cowell to decide on a date for lunch and to let her know so she can make sure a room is available

Ms. Allbee asked what hours the library is open? Currently open 10am to 3pm Monday, Friday and Saturday. 12pm to 7pm on Tuesday, Wednesday, Thursday. There are no plans to change the hours since SSPL is open longer hours than some other libraries in the area.

LIBRARY SYSTEMS MEETING REPORT:

The 2022 funding formula is using 2019 circulation/computer usage data instead of 2020.

For the 2023 funding formula they will probably use 2021's data since the start of the year is off to a strong start.

A Listserv use and behavior policy will be sent out to BCPL trustees.

Mr. Robitzer will attend the May meeting.

Meeting adjourned at 7:38pm

NEXT MEETING OF SSPL: April 19, 2021 @ 7pm

NEXT SYSTEMS MEETING: May 19, 2021 @ 7pm