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**MIFFLIN COMMUNITY LIBRARY  
BOARD OF DIRECTORS' MEETING  
May 25, 2022**

Karen Cook called the meeting to order at 7:05PM via Zoom.

Voting Trustees present: Karen Cook, Alex McCarty, Allison Kalbach, Becky Wingenroth, Veronica Martin, Colleen Stamm

Staff Present: Natasha Donaldson

Friends of MCL Liaison present: None

Veronica Martin made a MOTION to approve the consent agenda items; Allison Kalbach seconded the motion. The motion carried to unanimously approve the following items:

- Approval of minutes of April 27, 2022 meeting
- Friends of MCL report
- MCL Director's report
- BCPL System report

**Treasurer's Report:**

- Colleen Stamm reviewed April and May 2022 financial reports. She confirmed the library is in a good financial position and has a surplus of about \$20,000.00.

**New Business:**

- Natasha Donaldson reviewed findings from an employee background check.

Karen Cook made a MOTION to approve employment at library. Becky Wingenroth seconded this. The motion carried unanimously.

- Natasha Donaldson reviewed and provided updates on the Library Abuse Prevention Policy that was tabled at the April 25, 2022 meeting. Discussion took place around training, requiring volunteers to obtain clearances and distribution of the Crisis Management Plan.

Becky Wingenroth made a MOTION to approve the policy with suggested changes. Veronica Martin seconded this motion. The motion carried unanimously.

**Ongoing Business:**

- Natasha reviewed the contracts/information/estimates obtained regarding the library sprinkler system and security system on premises. Discussion took place around same – system is 20



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- years old. Natasha will discuss possible replacement of sprinkler system with all vendors and follow up on this.
- Governance Committee Update: Karen Cook
    - Library is currently out of county compliance, as board members are required to take specific training within their first year and this has not happened, meaning there is a deficiency.
  - Development Committee Update: Alex McCarty
    - Continuing to work on Community Days fundraiser – finding volunteers, advertising event.
    - Working on a Gift Card Calendar fundraiser – calendars would be sold for \$10/piece, every day of the chosen month, a winner would be drawn to win a local gift card. Discussion took place around same.

Karen Cook made a MOTION to approve gift card calendar fundraiser if it complies with the library's small games of chance license. Becky Wingenroth seconded the motion. The motion carried unanimously.

- Natasha requested all board members sign and return Conflict of Interest Policy and Board Member Agreements, as some have not yet been received.
- Natasha discussed some library events coming up:
  - Summer Reading program is going on June 6-30, theme is Eras in History.
  - Summer Concert Series – grant received for this. Concerts on 6/18, 7/10, 8/12 at Mohnton Park
- Library outreach was discussed, including sending more frequent email newsletters, and possibly trying to place notices of events in local community newsletters that are sent by mail.

Alex McCarty made a MOTION to adjourn the meeting at 8:37PM. Allison Kalbach seconded this motion. Motion carried unanimously.

The next meeting will be held virtually on August 24, 2022 at 7:00PM.

Respectfully submitted,

Veronica Martin  
Secretary