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Board of Trustees Meeting

May 24, 2023

Meeting Minutes

- Jennie Rodriguez Priest called the meeting to order at 7:04 PM. Jennie Priest is de facto Trustee acting in the stead of Veronica Martin who is on vacation.

Voting Trustees present: Alex McCarty, Colleen Stamm, Jennie Rodriguez Priest, Rosanna Lindquist, Kera Palm, Kristine Bonfitto, Allison Kalbach

Staff Present: Natasha Donaldson

Guests Present: Andrea Hunter, Susan Johns

Guest Presenter, Andrea Hunter, Summer Youth Programs Update

- Read Squared software, online tracking program for summer reading. Theme: A World of Possibilities. June 5-July 9th. Can create special missions for kids participating in summer reading program.
- Partners with Brecknock Elementary School, Nolde Forest, and Animal Rescue League. Brecknock received a grant for Book Beast, a literary trading card concept. Trading cards can be picked up at the library and in the community.
- Gardening program in collaboration with Longwood Gardens.
- Seeds and stories. Book kits with stuffed animal or another accessory. Books are promoting plants and flowers and will include seeds for planting.
- 4 story times a week. Monthly Nolde Forest programs. Play from Yocum Institute. Puppet Show from Mr. Tim. Therapy dogs. Spanish story time. Sensory story time.
- In an artist's shoes. Working with a local artist. They will read a book and learn about the artist's style and kids will create their own art.
- Library Days. Opportunities to promote library at other locations: Berks Nature, Reading Public Museum, other locations.
- Invited to participate in a truck-athon at Cumru Elementary.
- Press for library related to programming for kids with sensory needs.
- June scavenger hunt within the library.
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Consent Agenda

- Approval of minutes of April 26, 2023 meeting.
- MCL Directors Report
- BCPL Meeting Summary
- ❖ Motion to accept Consent Agenda. Motion made by Allison, seconded by Alex. Approved unanimously.

Treasurer's Report: Colleen Stamm

- Spending is on track with our budget. Our income has increased so we are in a good financial position.

New Business

- Purchasing Policy (Revised)
 - At a governance meeting, it was indicated that the purchasing policy was too restrictive and did not enable general business operations.
 - Discussion related to consistency of language for conflict of interest and around the amount specified for purchasing limits. All items \$9000 and up would require board approval.
 - Please send any feedback by June 10th to Veronica Martin so she may update the policy for the next meeting.

Ongoing Business

Committee Updates

- Governance – Met May 9, 2022
 - Two topics: Purchasing Policy and Vacancy of VP position.
 - Discussion on VP position will be tabled until later this year. If a board member is interested, they should submit a letter of interest.
- Development
 - Discussion on food sales at Mohnton Pavilion. Permit requires cooperation with the Mohnton Borough for inspections and information gathering. Natasha has reached out to our insurance agent for details on insurance requirements.
 - Please sign up to volunteer to help for bingo and to sponsor bingo.
 - For Facebook advertising and snack purchases, do we have discretionary spending for those items? No dedicated funds but we



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could be reimbursed from proceeds for snacks. No dedicated PR budget.

- Financial
 - Working on budget and preparing for audit.

Meeting adjourned at 8:04pm. Motion made by Allison, seconded by Kristine.

The next meeting will be held via Zoom on June 28, 2023 at 7:00PM.

Respectfully submitted,

Rosanna Lindquist
Secretary