

SINKING SPRING PUBLIC LIBRARY MINUTES
May 17, 2021

A regularly scheduled meeting of the Board of Trustees of the Sinking Spring Public Library (SSPL) was held on May 17, 2021. Meeting was called to order at 7:00pm

Board Members Present: Tracy Peterson, Jenny Allbee, Ben Robitzer, Allison Brophy, Amanda Corwin
Library Staff Present: Kim Cowell
Public: None
SSPL Friends: None

FRIENDS OF SSPL REPORT:

Friends voted to fund Summer Quest
Gave \$1,000 check for DVD purchases.
Voted to purchase all summer reading t shirts – ordered 40
Received approval to have book sale June 4, 5 and 6

REVIEW OF MINUTES:

Approved minutes without any changes

REVIEW OF TREASURERS REPORT:

Ms. Domeshek said everything looks good for financials. Ms. Cowell will begin to send financial info before each meeting.

PROGRESS AND SERVICE REPORT OF THE DIRECTOR:

There was discussion on whether or not to have patrons continue to wear masks. All trustees agreed we should continue to ask patrons to wear masks but if someone refuses we won't deny service.

Had a staff meeting in May the next one will focus on passports so the staff is on the same page and is giving the correct information to patrons.

Discussed who to use for phone service. Borough uses Comcast and Ms. Cowell is going to explore different options. Currently using Verizon.

Ms. Allbee sent Ms. Cowell information on Language Line which we can use to call a bilingual representative when we have a Spanish speaking patron. The cost is 75 cents a minute.

Ms. Corwin made a motion seconded by Mr. Robitzer to institute Language Line for Spanish speaking passport patrons. All approved using it at a \$10 additional charge.

Systems created some great signs for The Book was Better which they should have at the library next week.

Systems now is putting together some binge boxes for SSPL. This will be the first time they will put together a box to be at one particular library.

OLD AND UNFINISHED BUSINESS:

Ms. Cowell put on Facebook today that the board is looking for a new trustee. Christine will put something on the website as well.

NEW BUSINESS:

Ms. Peterson asked that Ms. Cowell get her passport training as started as soon as she can.

Job description for assistant library director is soon completed. Ms. Peterson asked that once it is done to send out to all trustees so it can be approved at the next meeting.

Ms. Peterson asked Ms. Cowell if any continuing education training courses come through to please send to the board members.

Ms. Peterson asked if the board is OK continuing doing Zoom meetings? All agreed to continue to do Zoom meetings with the possibility of meeting once a quarter in person

LIBRARY SYSTEMS MEETING REPORT:

Mr. Robitzer will attend the meeting on Wednesday.

Meeting adjourned at 7:47pm

NEXT MEETING OF SSPL: June 21, 2021 @ 7pm

NEXT SYSTEMS MEETING: May 19, 2021 @ 7pm

