

**Robesonia Community Public Library
Board of Trustees Meeting Agenda
November 14, 2019
7:00 pm**

Call to Order:

Meeting was called to order by President Lori Brown at 7:00 pm. Present were Larry Bashore, Abby Brunner, Tracy Cadwallader, Carlos Jenkins, Kevin Kurtz, Jaynee Miller, Abby Wertz, Laura Yazemboski, and Beth Baxter – new member. Potential members – Mindy Cohen, David Bartolomucci, and Carol Werkheiser.

Absent: Patsy Sabold

Approval of Minutes:

Kevin Kurtz made a motion to approve the minutes and Tracy Cadwallader seconded it. The Board cast a voice vote of approval.

Treasurer's Report:

Kevin Kurtz, treasurer, reported that the library is in a good position financially. The library has a total income of \$99,064.14 with expenses totaling \$96,000. Bonuses may take the expenses over budget. Bonuses were not submitted because the board needed to address Brenda Fulop's situation. More donations might come in through the Fund Drive.

Motion to accept the report;

Motion to accept the report was made by Larry Bashore and seconded by Abby Wertz. The Board cast a voice vote of approval.

Correspondence: None

Librarian's Report:

Abby Brunner, Library Director, reported October's circulation was 2,674 items, an increase over September of 2,549. October's computer usage of 248 sessions was an increase from September's usage of 222 sessions. October's 15 programs with 371 in attendance was an increase from September's 12 programs with 145 in attendance.

Meetings Abby attended included: 1) Directors meeting and Reputation Management Workshop on October 22. – Discussion of upcoming required programs. 2) BCLA Meeting on STEM Programming for Libraries, 3) Reading Public Library Staff Development Day, 4) Meeting with new District Consultant, Stephanie Williams.

Upcoming meetings: Director's Meeting on November 26.

Library Redecoration is still in progress with future purchases of picture rail, and LEGO wall.

Increased funding update: Robesonia proposed a yearly increase of \$1500 bringing their contribution to \$13,500 per year. North Heidelberg Township,

as mentioned in the Reading Eagle on October 26, approved a yearly increase of \$182 bringing their total contribution to \$789. Heidelberg Township contributed \$2000 for 2019. No commitment of funds was made for 2020.

Board Member Recruitment: There will be 3 open seats in 2020. In addition, Jaynee M. and Patsy S. have served two, three year terms and have agreed to continue to serve on the board into 2020 until replacements can be found.

Jen Mulberry, the Youth Services Coordinator, will be moving out of the state and a search for her replacement will begin. Abby provided a draft of the job description and job posting.

Advertising of the library's new 2020 hours began this month. The new hours: Monday, Tuesday, Thursday 9:30 am – 8 pm, Wednesday 10:30 am – 8 pm (new), Saturday 9 am – 2 pm (new). The library has not heard about the waiver for the hour increase. The library is still short 2 hours for the weekend.

Committee Reports;

Finance: Kevin Kurtz made a motion to give Brenda Fulop, bookkeeper for the Library Board, a \$200 bonus for extra work done. Abby Wertz seconded it. The Board cast a voice vote of approval.

Personnel: A search for a new Youth Services Coordinator has begun.

Public Relations/Programs: None

Volunteer/Friends of the Library: Next meeting is in February.

Borough Council Report: A new representative to the Library Board needs to be named.

System Report: November 20, 2019 is the next meeting with discussion of Berks County Library by-laws. Future meetings: January 29, 2020 awards for 2019, February 19, 2020, May 20, 2020, August 19, 2020, and November 18, 2020. All meetings are at the System Facility. Laura Yazemboski will be the new Robesonia Library Board representative.

Old Business:

Free Mini Libraries: Laura Yazemboski and family moved a library to Savage L&B. It was well received.

Bingo Fundraiser: Tracy Cadwallader reported:

- 1) St. Paul's hall has been booked for March 28, 2020 at a cost of \$160.
- 2) Bingo caller, Missy Ludwig will return.
- 3) Submitted license to run the Bingo.
- 4) Lori Brown will reserve the Bingo machine from the Women of Today.
- 5) Prizes acquired: YMCA Birthday Party – value \$225, Insta Pot pressure cooker - \$30 (Best Buy), Keuring Coffee Machine - \$49.99 (BJ's), other ideas were discussed – ie. – Escape room.

New Business:

Election of Officers for 2020: Presented for office: President- Laura Yazemboski, Vice President – Jaynee Miller, Treasurer – Tracy Cadwallader, and Secretary – Patsy Sabold. Kevin Kurtz made a motion to approve officers named, and it was

seconded by Abby Wertz. The Board cast a voice vote of approval. Tracy Cadwallader made a motion to accept Beth Baxter as a new Board member. Abby Wertz seconded it. The Board cast a voice vote of approval.

Concerns/Questions:

Many thanks to President Lori Brown, Treasurer Kevin Kurtz, Member Larry Bashore, and Boro Council Representative Abby Wertz, for their many years of service and dedication to the Robesonia Library and the Library Board.

Lori Brown, Board President, called for a motion to adjourn at 8:20 pm. Abby Wertz made the motion to adjourn, and it was seconded by Larry Bashore. The Board cast a voice vote of approval.

Respectfully submitted,

Jayne Miller, substituting for Patsy Sabold, Secretary

Future Meetings:

February 13, 2020

May 14, 2020

March 12, 2020

June 11, 2020

April 9, 2020