

## SINKING SPRING PUBLIC LIBRARY MEETING

November 15, 2021

A regularly scheduled meeting of the Board of Trustees of the Sinking Spring Public Library (SSPL) was held on November 15, 2021. Meeting was called to order at 7:01pm

Board Members Present: Tracy Peterson, Jenny Allbee, Lisa Domeshek, Ben Robitzer, Amanda Corwin

Library Staff Present: Christine Weida, Andrea Haas

Public: None

SSPL Friends: None

### **FRIENDS OF SSPL REPORT:**

The Friends are still working on getting a games of chance license.

They are making baskets plan on doing between 23-25. They would like to have them ready by the Holiday Open House.

### **REVIEW OF MINUTES:**

Approved minutes without any changes.

Mr. Robitzer will send the meeting minutes to Ms. Weida for March and the notes for August.

### **REVIEW OF TREASURERS REPORT:**

Reviewed treasurers report.

### **PROGRESS AND SERVICE REPORT OF THE DIRECTOR:**

Emily has resigned. Damalee has filled in Emily's hours and is also training to do passports.

Moving furniture around the library to make more room for the Holiday Open House.

Holiday closings for 2022

New Years Day

Staff Development Day April 29.

Memorial Day Weekend

July 4

Labor Day

Election Day November 8

Thanksgiving Day

Black Friday

Christmas Eve

December 26

Mr. Robitzer made motion to approve holiday closings. Seconded by Ms. Allbee. All voted in approval.

Motion made by Mr. Robitzer seconded by Ms. Allbee to approve submitting all three waivers. All voted in approval.

Ms. Weida requested approval by the board to keep the same hours for 2022 as 2021. Mr. Robitzer made a motion seconded by Ms. Corwin. All voted in approval.

Ms. Weida requested the board submit their meeting dates. Mr. Robitzer said he will send them out at the end of the meeting.

Holiday open house is December 8<sup>th</sup> Santa will be coming at 7pm.

**OLD AND UNFINISHED BUSINESS:**

Wynona Regel had an impressive interview for the open Director position. She will be coming in for a second interview. Not sure of the date of the interview yet.

Library is unable to cover cost of family plans for insurance.

Ms. Peterson made a motion that we approve the budget with proposed raises in place. Ms. Allbee seconded. All approved the budget for 2022.

**NEW BUSINESS:**

Ms. Peterson brought up having a holiday luncheon for the staff. She will talk to Ms. Haas and keep us updated

**LIBRARY SYSTEMS MEETING REPORT:**

Next meeting has the option of being in person or virtual. Mr. Robitzer will be watching through Microsoft Teams.

Meeting adjourned at 7:39pm.

NEXT MEETING OF SSPL: December 13, 2021 @ 7pm

NEXT SYSTEMS MEETING: November 17, 2021