

Robesonia Community Library
Board of Trustees Meeting Agenda
Oct. 12 ,2017

Call to Order:

President, Lori Brown called the meeting to order at 7:05 pm.

Present were Abby Brunner, Larry Bashore, Kevin Kurtz, Jaynee Miller,
Patsy Sabold. (was not present)

Absent were MaryJane Witman, Abby Wertz. 

Approval of minutes:

Kevin Kurtz made a motion to approve the minutes and Larry Bashore seconded it. Voice vote of approval by the board members.

Treasurer's report:

Kevin Kurtz, treasurer noted profit /loss report for the year to date is actual. Discussed line 116, raised \$6,400 that goes toward the new photocopier. Total income was \$75,596 and expenses were \$3,322.

Received \$500.00 from North Heidelberg Township in past year but no donation this year. Abby Brunner suggested board members visit the council meeting to request financial support.

Kevin Kurtz stated that the finances are in healthy shape, commenting that Brenda Fulop and Abby Brunner keep paper work in order and on time. The new approved audit was received which was good. There was an increase in charges for services rendered.

Larry Bashore made a motion to approve the treasurer's report and Kevin Kurtz seconded it. Voice vote of approval by the board.

Correspondence: no report

Librarian's report:

Slight decrease in circulation reported this month by library director, Abby Brunner, but good attendance in library programs. She spoke about circulation through out the state through Access Pa and the possibility of nation wide circulation.

Discussed Director's meeting and application for state aide.

A reminder was given to hand in any outstanding monies for the Rotary fund raiser, Bucks for Books, by Nov. 9, 2017.

Discussed the mailing of the library fund raiser letter, the time required to merge lists, check for duplicates, and the time to eliminate names from undeliverable letters. Letters were sent to 903 patrons and businesses. This labor will the prepare the library for the 2018 mailing.

Patsy Sabold made a motion and Kevin Kurtz seconded it , to approve using Apple Press as our printer for the fund raiser letter. Voice vote of approval.

Discussed reduction of Eileen's work time and the increased time for Elsa and Sara. Barbara Borkert will be full time.

Discussed and approved renewal of \$50.00 annual fee for two tickets to the Historical Society on Centre Ave., Reading, Pa. to be used by our patrons.

Committee Reports:

Finance:

Kevin discussed using Wells Fargo Bank, Robesonia, Pa for the library's account. Some pros were: proximity, avoiding service charges, and good service. Vist Bank pros were: no checking fees, remote deposit for checks. Vist Bank would give the library the equipment to remote cash checks and training to use it for free. They also have a coin counting machine. Kevin Kurtz will discuss moving the account with Brenda Fulop, the library's accountant.

Personnel: no report

Public Relations/Programs:

Volunteers/Friends of the Library:

Oct.24, 2017 meeting, 7:00pm.

Book sale Oct. 28, 2017

Old Business: on report

Kevin Kurtz made a motion to adjourn the meeting and Abby Brunner seconded it. Voice vote of approval. Meeting adjourned at 8:05 pm.

Future Meeting Dates:

Jan. 11,2018

Feb. 8, 2018

March 8,2018