

**Robesonia Community Public Library
Board of Trustees Meeting Agenda**

Oct. 10, 2019

7:00 pm

Call to Order:

Meeting was called to order by President, Lori Brown, at 7:00 pm. Present were Larry Bashore, Abby Brunner, Kevin Kurtz, Jaynee Miller, Patsy Sabold, Abby Wertz, and Laura Yazemboski. Potential members Beth Baxter and Jo Ressler.

Absent: Carlos Jenkins

Approval of Minutes:

Abby Wertz made a motion to approve the minutes and Kevin Kurtz seconded it. The Board cast a voice vote of approval.

Treasurer's report:

Kevin Kurtz, treasurer, reported that income was on track for the 2019 budget. The 2018 budget delay in bonuses will affect the 2019 budget and will be included in 2019 budget. The cost of the library's audit will increase from \$3,000 to \$5,000. Due to the specialized credentials required for auditing libraries, there are not many people who have completed the training. Therefore there is a dearth of companies who do library audits.

Motion to accept the report:

Motion to accept the report was made by Abby Wertz and seconded by Tracy Cadwallader. The Board cast a voice vote of approval.

Correspondence Report: None

Librarian's Report:

Abby Brunner, Library Director, reported September's circulation was 2,549 a decrease from August of 2,935..

September's computer usage of 222 was an increase over August's usage of 259.

In September, 12 programs were held with 145 in attendance as compared to August's 18 programs with 212 attendance. In August's 18 programs were held with 261 in attendance.

Stephanie Williams was selected at the Director's meeting to be the District Consultant. Abby Brunner will be on the committee to represent small libraries.

Directors Meeting September 24, discussed 2020 Census, fines on young adults books, and update of BCPL borrowing policies. Abby reminded all that the census impacts funding for Berks County libraries. RCL Friends will sponsor Steve Heffner on September 24, 2019. They will also have a brief nomination of officers. Their book sale is Oct. 24, 2019.

BCLA meeting on Oct. 25, 2019, will include a presentation by Emily McQuiggin on STEM programming for libraries. Kevin Kurtz and Abby gave an update on his presentation to encourage stronger financial participation by boroughs.

The Board discussed monthly Bingo games. The need for licenses, prizes, admission, participants and name of the events were discussed. Input suggested that monthly games night were a good idea but should not be called Bingo.

Little libraries positions were discussed. Pool library will be moved.

Discussion on filling Board and officer positions. Potential new members, Jo Ressler and Beth Baxter were introduced to the Board.

Approval of Minutes:

A motion to approve minutes was made by Abby Wertz and seconded by Larry Bashore. The Board cast a voice vote of approval.

Committee Reports:

Finance: none

Personnel: none

Public Relations/Programs: none

Volunteer/Friends of the Library: next public meeting Oct. 22, 2019.

Borough Council Report: Abby Wertz will be leaving the Board after eleven years of service. Her input and support will be greatly missed.

System Report: none

Old Business:

See Librarian's report on little libraries.

Bingo fund raiser report from Tracy Cadwallader followed:

1. Bingo caller, Missy Ludwig was retained at no cost for next year.
2. Reservations at St. Paul's was initiated, waiting for a response from the church secretary.
3. Reservation for Bingo machine from Womelsdorf Borough was requested. Waiting for response.
4. Discussion on prizes . Tracy has a list of previous donations on file.

New Business:

Election of officers. Kevin Kurtz will need to be replaced for 2020. Reminder board members must serve one year before becoming an officer.

Concerns/ Questions:

Kevin Kurtz discussed the payroll issue of bonuses. The Board voted on raises . Abby Wertz made a motion to accept the increase in bonuses. It was seconded by Larry Bashore, the Board cast a voice vote of approval. An amendment on the bonus issue was added concerning part time employees. Abby Wertz made a motion to accept the amendment and Larry Bashore seconded the motion. The Board cast a voice vote of approval.

Vice-President, Jaynee Miller, called for a motion to adjourn at 8:20 pm. Abby Wertz made a motion, it was seconded by Larry Bashore. The Board cast a voice vote of approval.

Respectfully submitted,
Patsy Sabold, Secretary

Future Meetings:

January. 9, 2020

Feb. 13, 2019

March 12, 2020

April 9, 2020

May 14, 2020

June 11,2020

July 9, 2020