

**Robeson Community Public Library
Board of Trustees Meeting Agenda
September 12, 2019**

Call to Order:

Meeting was called to order by President Lori Brown at 7:20 pm. Present were Larry Bashore, Abby Brunner, Jaynee Miller, Kevin Kurtz, and Abby Wertz.

Absent: Tracy Cadwallader, Carlos Penkins, Patsy Sabold, and Laura Yazemboski.

Approval of Minutes:

Abby Wertz made a motion to approve the minutes and Larry Bashore seconded it. The board cast a voice vote of approval.

Treasurer's Report:

Kevin Kurtz, treasurer reported that the library is in a good position financially. The library is \$8000 ahead of what it needs to be budget wise. Kevin also reported that he signed a document, for Tomkins Vist Bank, that states he is responsible for the CD account. He also reported the Library should receive notification of the completion of its audit next week. Tax filing will follow.

Motion to accept the report: Motion to accept the report was made by Abby Wertz and seconded by Larry Bashore. The Board cast a voice vote of approval.

Correspondence Report:

A letter was received from Boyer's concerning their fund raising programs – pizza, desserts, hoagies, pies, etc. A discussion as to our library doing a fund raiser will be tabled for next month.

Librarian's Report:

Abby Brunner, Library Director reported August's circulation was down from July's of 3,340 items. August's computer usage of 259 sessions was also down from July's 264 computer sessions. There were 18 programs in August with 261 in attendance, down from 19 programs in July with 364 in attendance.

Abby attended the Director's meeting August 27, 2019. Discussion included the 2020 increase of 9.2% in State Funding and how it will affect the 2020 BCPL Funding formula. BCPL is joining other PA libraries in boycotting e-audio book publishers Simon & Schuster and Blackstone Audio because of increase costs for libraries. Also Abby presented updated Berks County Libraries System Membership Policies.

The end of the Summer program carnival went well. 70-80 were in attendance with a lot of volunteers.

Abby is on the committee to hire a new District Consultant. Interviews were on Sept. 3 and will continue on Sept. 13.

Libraries are asked to speak to local municipalities to ask for increased funding of 2%. Dates and times of meetings were presented and volunteers are needed to attend.

Programs director, Jen Mulberry wants to do small bingo nights during the year to lead up to the fundraiser bingo in March. Discussion will take place when Tracy Cadwallader, the chairman of the Bingo fundraiser, is in attendance.

Committee Reports:

Finance: none

Personnel: none

Public Relations/ Programs: none

Volunteer/Friends of the Library: Friends meeting Sept. 24, 2019

Borough Council Report: none

System Report: Membership policy update

Old Business;

Free mini Libraries- Abby Brunner is meeting with Savage L&B Dodge Chrysler Jeep on Sept. 11 about placing a Little Library near their Service Center. She is also thinking about moving the pool Little Library, which has been removed, to Savage and putting a new one at the pool when it opens in the Spring.

New Business:

1. Open an Hour Later/ Closing Hour Early:
Abby Brunner recommended – on Wednesdays opening at 10:30 am instead of 9:30 am and adding that hour Saturday- opening 9 – 2:00 instead of 9 – 1:00. This change would start January 2020. Abby Wertz made a motion of approval of change and Kevin Kurtz seconded it. The board cast a voice vote of approval.
2. Bingo Planning:
Tracy Cadwallader, Bingo Chairman, had previously requested an increase to the Bingo budget – up to \$1,000. A motion to grant this request was made by Abby Wertz, and Jaynee Miller seconded it. The Board cast a voice vote of approval.
Further discussion of the Bingo fundraiser will be tabled until the Oct. 10, 2019 meeting when Tracy will be in attendance.
3. Boscov's Friends Helping Friends Fundraiser:
Abby Wertz presented coupons for the Library to sell to participate in this fundraiser.
4. Board Member Recruitment:
There will be 3 open seats in 2020 – 2 of them officers. Abby Brunner presented a list of possible new Board Members. Further discussion of members, and officer elections will take place at the Oct. 10, 2010 meeting.

Lori Brown, Board President, called for a motion to adjourn at 8:15 pm. Abby Wertz made a motion to adjourn, and was seconded by Larry Bashore. The Board cast a voice vote of approval.

Respectfully submitted,

Jaynee Miller, substituting for Patsy Sabold, Secretary

Future Meetings

October 10, 2019, November 14, 2019, January 9, 2019