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**MIFFLIN COMMUNITY LIBRARY
BOARD OF DIRECTORS' MEETING
September 28, 2022**

Karen Cook called the meeting to order at 7:05PM via Zoom.

Voting Trustees present: Karen Cook, Allison Kalbach, Veronica Martin, Colleen Stamm

Staff Present: Natasha Donaldson

Friends of MCL Liaison present: Susan Johns

Guests: Becky Wanamaker (BCPL), Ewelina McDevitt (Possible board candidate)

Introduction of Becky Wanamaker from BCPL took place.

Veronica Martin made a MOTION to approve the consent agenda items; Allison Kalbach seconded the motion. The motion carried to unanimously approve the following items:

- Approval of minutes of August 24, 2022 meeting
- Friends of MCL report
- MCL Director's report

Treasurer's Report:

- Colleen Stamm reviewed August 2022 financial reports. She confirmed income is still tracking lower than anticipated, but expenses are as well. The library remains in a good cash position with a surplus of about \$4,000.00.

New Business:

- Natasha Donaldson reviewed the letter received from the Berks County Office of the Commissioners proposing to go fine free. The County is offering a one-time payment to clear all overdue fines and reimburse each Member Library for uncollected fines from 2015-2022, in exchange for agreement from library to permanently eliminate all fines for standard library materials which are overdue beginning January 1, 2023.

Colleen Stamm made a MOTION to accept the Commissioners one-time payment in agreement to go fine free beginning in 2023. Veronica Martin seconded the motion. Discussion took place around where overdue funds would be made up in the budget moving forward. The motion carried unanimously.

- Resume of possible board candidate Linda Sepeda was presented. Karen will invite Linda to attend the October board meeting.

Ongoing Business:

- Colleen Stamm reviewed the 2023 budget and discussion took place around gaps due to going to fine free. Colleen and Natasha will review again to fill gaps and budget will be circulated to board again. Vote will be tabled until October meeting.



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- Natasha has requested 3 weeks of vacation in November, two paid and one unpaid. Governance Committee has reviewed and is agreement with same.

Veronica Martin made a MOTION to approve Natasha's 3 week of vacation. Karen Cook seconded the motion. Motion carried unanimously.

- Karen Cook is in the process of reviewing both the elevator and phone contracts previously submitted. Discussion around this was tabled to the October meeting.
- Karen Cook advised of an upcoming system continuing education class coming up on 10/6/22 with Chad Barger regarding fundraising. Board members were encouraged to attend.
- Governance Committee: Karen Cook
 - o Continues to work on drafting bylaws and updated board member agreement.
 - o Natasha's annual review will take place in November 2022.
- Development Committee: Allison Kalbach/Veronica Martin
 - o An estimate has been obtained for the 2023 tent rental for Community Days. Allison is in the process of working with the tent company to agree to use the same redlined contract that was used last year. Estimate is approximately \$100 higher than last year.

Karen Cook MOTIONED to approve the updated 2023 pricing, pending the tent rental company's acceptance of the redlined contract. Colleen Stamm seconded this motion. The motion carrier unanimously.

- o Moving forward with Mohnton Park Bingo in 2023. Karen Cook has talked to the Berks County Treasurer's Office and the county Solicitor and obtained approval for MCL to use the bingo license at 2 locations. When the 2023 bingo license application is submitted, both locations must be listed on the application. It was agreed that a contract/lease will be secured between Mohnton Borough and MCL to protect both parties' interests.
- o Gift card calendar fundraiser is in full swing. Drawings begin October 1.
- There was discussion around holding in-person board meetings again. Another survey will be sent to board members to determine their preference moving forward.

Alex McCarty made a MOTION to adjourn the meeting at 8:14PM. Allison Kalbach seconded the motion. Motion carried unanimously.

The next meeting will be held virtually on October 26, 2022 at 7:00PM.

Respectfully submitted,
Veronica Martin
Secretary