

## SINKING SPRING PUBLIC LIBRARY MINUTES

November 21, 2022

A regularly scheduled meeting of the Board of Trustees of the Sinking Spring Public Library (SSPL) was held on November 21, 2022. Meeting was called to order at 7:06pm

Board Members Present: Tracy Peterson, Lisa Domeshek, Ben Robitzer, Allison Brophy, Lawrence Ross

Library Staff Present: Wenonah Riegel

Public: None

SSPL Friends: None

### FRIENDS OF SSPL REPORT

Made \$1,838.25 from last book sale

Friends paid for island that was built in the work room.

\$6,500 in their account.

### REVIEW OF MINUTES

Reviewed minutes without any changes

### REVIEW OF TREASURERS REPORT

Ms. Domeshek proposed \$1 raise for all staff. Starting rate of \$12 for new staff. All voted in approval will take effect January 1.

Ms. Peterson asked about the program fees for the budget? They have gone up since last year. Ms. Domeshek mentioned increasing the cost of programs. Mrs. Riegel said she's trying to make it more affordable to patrons. Mrs. Riegel said she could bump up the cost of certain programs to \$30

All voted in approval for 2023 budget.

### PROGRESS AND SERVICE REPORT OF THE DIRECTOR

The board voted in approval to accept Margaret's resignation.

Mrs. Riegel and Miss Christine are busy painting the library.

Mrs. Riegel is going to work on a pamphlet to offer to seniors letting them know all that the library has to offer.

### OLD AND UNFINISHED BUSINESS

All voted in approval of 2023-2028 Strategic Plan. Motion made by Ms. Domeshek seconded by Ms. Brophy.

All voted in approval of Computer Internet Policy. Motion made by Ms. Domeshek seconded by Ms. Brophy.

All voted in approval of Collection Development Policy. Motion made by Ms. Domeshek seconded by Ms. Brophy

All voted in approval of General Service Policy. Motion made by Ms. Brophy seconded by Ms. Domeshek

#### NEW BUSINESS

Ms. Peterson said time to start planning for holiday gifts and the holiday party for the staff. Mrs. Riegel mentioned having the party in January. Ms. Peterson asked Mrs. Riegel to propose a holiday party plan to the board by the December meeting on the 12<sup>th</sup>.

Holiday open house is December 7 at 630pm.

We will skip the January meeting since it falls on MLK day.

#### LIBRARY SYSTEMS MEETING REPORT

Ms. Resh is working on funding formula tutorial that will be available on the website.

Systems voted in approval of their 2023-2025 strategic plan.

System has created a Library Savings Calculator which lets patrons calculate how much money they save by using the library

BCPL by laws voted on and approved.

Board approved 2023 meeting dates. Mr Robitzer should be able to attend all of them:  
2/15, 5/17, 8/16, 11/15

Meeting adjourned at 828pm

NEXT MEETING OF SSPL: December 12, 2022

NEXT SYSTEMS MEETING: February 15, 2023